

# UCSB Information Technology Planning Group

## Agenda

Monday, August 17, 2009

9:00AM-11:00AM - Cheadle 5123

### Administrative Items

- 1) Minutes of June 15<sup>th</sup> meeting posted on 8/11/09 at <http://www.oit.ucsb.edu/committees/ITPG/meetings/06-15-09.asp>
- 2) Minutes of July 20<sup>th</sup> meeting posted on 8/11/09 at <http://www.oit.ucsb.edu/committees/ITPG/meetings/07-20-09.asp>

### Informational Items

- 3) Member Announcements
- 4) CIO Report
- 5) CISO Report
- 6) Subcommittee Reports
  - a. Backbone Engineering Group (BEG)
  - b. Security Working Group (SEC-WG)
  - c. Web Standards and Content Working Group (WSG)
  - d. Others?
- 7) Liaison Reports
  - a. ATPG
  - b. EISPG
  - c. Cyber Infrastructure

### Action Items

- 8) **Change of Meeting Date** - It is proposed that meetings be moved to a day other than Monday. It has been suggested that Thursdays would be a better day. The Chancellor's Conference room is available the 3<sup>rd</sup> Thursday's of the Month at 9:00-11:00 for at least the next 3 months. While there is obviously no perfect time, does this present any major conflicts?
- 9) **ITPG Draft Charter Document** – [http://www.oit.ucsb.edu/committees/ITPG/ITPG\\_Charter.pdf](http://www.oit.ucsb.edu/committees/ITPG/ITPG_Charter.pdf)  
Review, comments, and if no major revisions, approval for forwarding to ITB (next ITB meeting August 18<sup>th</sup>) Some specific discussion items that were identified:
  - a. **Student Membership** – The draft proposes that membership is open to “the campus community” not specifically to “faculty and staff.” We are also suggesting that liaisons to pertinent student groups be solicited.
  - b. **Voting Requirements** – the draft proposes “self assessment” as a voting requirement. A 25% meeting participation requirement has also been suggested. Note also, that an annual review of the Charter and procedures, 3 months prior to elections, is proposed.
- 10) **Creation of a Communications Subcommittee** – It is proposed that a subcommittee be formed to assist in identifying tools and procedures to improve the online communication and collaboration capabilities of the ITPG.

### Discussion Items

### Call for Agenda Items